



VACANCY ANNOUNCEMENT

I. Position Information:

Job Title: Internship– Urban95 (2 positions)

Organisation: ICLEI Local Governments for Sustainability, South Asia

Location: Udaipur, Rajasthan

Type of Contract: Full-Time Position (6 months)

Expected Start Date: 1st July 2022

Application Deadline: 25th June 2022

II. Internship Description:

The “Urban-95” program is implemented in Udaipur city in collaboration with Bernard Van Leer Foundation and Municipal Corporation. The program aims to make the city beautiful, comfortable and safe for young children and their caregivers from the perspective of the urban built environment. The program offers ample learning opportunities in various assessments, pre-post, urban design, documentation, etc. Also, the current technical team (Project Management Unit-PMU) consists of six professionals from different backgrounds. It is a good opportunity to be a part of the PMU team and assist them in on-ground activities. The positions will be based at the Municipal Corporation office in Udaipur, Rajasthan.

III. Main Responsibilities:

The following is the list of typical tasks and responsibilities expected to be executed by the interns. This is an indicative list; the tasks may vary depending upon the requirement.

- All tasks will be performed under the supervision of the Deputy Director - Urban sector, ICLEI South Asia.
- The candidate will have to support and assist the project team in the overall project execution and documentation.
- Assist the team in developing and implementing the pilot project and documenting the same.

IV. Education:

- Required: B.Arch., M. Arch/ UD – Students & Freshers

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ICLEI – Local Governments for Sustainability is a global network of more than 1,750 local and regional governments committed to sustainable urban development.





V. Software Proficiency:

- Auto CADD
- Photoshop
- Sketch-up
- In-Design
- MS Office

VI. Organisational skills:

- Excellent writing and communication skills.
- Ability to write reports, compile and analyse documents keeping in mind the target audience.
- Ability to work in a team and also independently and proactively when required.
- Enthusiastic attitude and willingness to learn, and adapt.
- Ability to work under tight deadlines and pressure.
- Ability to handle multiple tasks simultaneously.

VII. Languages:

- Outstanding oral and written English.
- A good understanding of Hindi or other languages will be an asset.

VIII. Conditions:

- **Location:** Municipal Corporation office in Udaipur, Rajasthan
- **Working language:** English
- **Position:** 2 Full-time interns

IX. Benefits:

- Practical experience with varied on-ground activities.
- Shadowing, mentoring, and training opportunities with experienced professionals.
- Opportunity to attend networking events.
- Flexible schedule for students.
- Compensation available.
- Training certificate.



X. Contact Information:

Interested candidates are requested to send their brief (2 pages) resume along with a self-written, concise cover letter and design portfolio to abbas.kikali@iclei.org with cc to avantika.arjuna@iclei.org latest by **25th June 2022**. Please note only shortlisted candidates will be contacted.

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XI. Organisational Information:

About ICLEI – Local Governments for Sustainability, South Asia

ICLEI – Local Governments for Sustainability is a network of more than 2500 local and regional governments, supported by a team of global experts, driving sustainable urban development worldwide. Active in 125+ countries, we impact over 25 percent of the global urban population. ICLEI South Asia – the South Asian arm of ICLEI – Local Governments for Sustainability, aims to build and serve a regional network of local governments to achieve tangible improvements in regional and global sustainability through local initiatives. Over 15 years, ICLEI South Asia has emerged as a strong and vibrant local government association with a membership base of over 75 cities. We promote local action for global sustainability and support cities to become sustainable, resilient, resource-efficient, biodiverse, low-carbon, productive, ecomobile; to build a smart infrastructure; and to develop an inclusive, green urban economy with sustainable procurement with the ultimate aim of achieving healthy and happy communities. ICLEI also strengthens North-South and South-South cooperation to advance sustainability at the local regional and sub-national levels. We work with South Asian cities with funding support from various national and international partners by offering various opportunities such as participation in programs and projects, technical inputs, information services, training, conferences, and workshops. We also share our expertise, reach out to cities, initiate interaction and mobilise funds. Facilitating peer learning, city-to-city exchanges, networking, and supporting the development and implementation of demonstration projects are some ways in which we strengthen the capacities and technical know-how of cities that we work with.

<https://southasia.iclei.org>