

Terms of Reference for SWM Expert under Building City Leadership on Clean Air Action in Delhi National Capital Region (NCR)

This ToR is floated in continuation to the previous ToR floated under the same project in November 2021. This ToR aims at selecting suitable experts in the SWM sector

Title	Technical support for ICLEI SA's on-going project- Building City Leadership on Clean Air Action in Delhi National Capital Region (NCR)
Location	Delhi NCR
Time duration	1.5 months
Project Cities	Specific support to the project cities of Gurugram, Meerut, Meerut
Project Background	<p>The project aims at supporting 3 Municipal Corporations in Delhi NCR to achieve NCAP targets of reduction in PM concentration by strengthening the implementation process at ground level. Owing to the increased pollution levels in India, the Government launched the National Clean Air Program as a long-term strategy to tackle the air pollution problem across the country. Under this program, major responsibility for clean air action implementation lies with the local governing bodies. The progress, however, has been slow which can be attributed to multiplicity of organisations responsible to implement on-ground actions; limited coordination among various agencies involved in air quality improvement, lack of awareness and limited capacity within the municipal corporations, ultimately resulting in further deterioration of air quality. There is, therefore, a need to strengthen the local governments to move faster towards achieving the clean air targets.</p> <p>Through this project, ICLEI SA with support from Clean Air Fund aims to support 3 Municipal corporations of the cities within Delhi NCR to take ownership of their actions related to air quality improvement by creating awareness and facilitating coordination within various implementing agencies to develop replicable, tried, and tested approaches through pilot interventions. The primary objective to involve the air quality expert is to assist the project team in developing an action plan for project cities, guiding the project team throughout the project.</p>
Scope of work for SWM Expert	<ul style="list-style-type: none"> • The solid waste management expert will conduct trainings for the project cities (Delhi, Gurugram and Meerut). The trainings would be based on the requirement of the project cities. Maximum of 2 such engagements per city will be conducted. The trainings will be conducted as in person meetings in each city (preferably). • The expert will develop specific training modules based on his/ her expertise on the subject, specific need assessment for each city. The assessment will be in line

	<p>with the existing government rules and regulations, NCAP requirements, city air action plans etc. (wherever applicable). The expert will conduct the sessions with an aim to suggest innovative strategies to minimize waste at source, ideas to develop and operate decentralized material recovery facilities in line with the existing efforts of the Municipal Corporations. The training module will also specifically include suggestions for improving the score in Swachh Sarvekshan, monthly performance evaluation framework for the Municipal Corporation to follow, monitor and evaluate their progress along with information on good practices.</p> <ul style="list-style-type: none"> • During the above engagements with the project cities, the expert will also conduct brainstorming sessions with the representatives from the project cities to understand the challenges faced by them and suggest need based solutions. The expert will consult at least 3-4 city officials engaged in waste management sector of the municipal corporation. All such discussions including online discussions (if needed) and collection of information will be facilitated by ICLEI SA staff on the request of the expert. • The expert will also provide inputs to the ICLEI SA team in developing pilot projects (1 in each city based on the requirement) specific to solid waste management. • Develop a city specific report along with final training modules and submit to ICLEI SA by end of project duration.
Qualification & experience	<ul style="list-style-type: none"> • Master's degree in Environment Sciences/ Environment Engineering or equivalent • 15 years plus of experience on SWM projects specific to project development and implementation. • Experience of implementing pilot projects aiming at reducing pollution • Experience of working with Municipal Corporations in NCR region would be an additional advantage
Proposal Submission	<ul style="list-style-type: none"> • The Terms of Reference (ToR) can be downloaded from the ICLEI South Asia website (ICLEI South Asia – Local Governments For Sustainability). • The financial & technical proposals should be submitted as separate documents. • The Proposal should be submitted with title “Application for Air Quality Expert under Building City Leadership on Clean Air Action in Delhi National Capital Region” • The Proposal can be submitted by applicant through email to ashish.rao-ghorpade@iclei.org with cc avantika.arjuna@iclei.org on or before 19th September 2022

	<ul style="list-style-type: none"> • The proposal shall be submitted in two parts- technical proposal & financial proposal
Terms & Conditions	<ul style="list-style-type: none"> • In case of any doubt/query regarding any portions of ToR, the applicant should send it by mail to contact person mentioned in ToR. • ICLEI South Asia reserves the right to reject any Proposal, and to terminate the selection process and reject all proposals at any time, without thereby incurring any liability to the affected applicant or any obligation to inform the affected applicants of the grounds for such decision. The decision of ICLEI South Asia will be final. • The proposals received will be scrutinized & evaluated by ICLEI South Asia in consultation with representatives from Clean Air Fund. The decision shall be informed to the winning applicant. • Detailed Work Order will be issued to winning applicant within 7 days of announcing the results. • The selected applicant is to forward the signed and sealed work order to ICLEI at the earliest or not more than 7 (seven) days of issue of work order. • ICLEI – South Asia will retain a full-time project staff in all the projects cities and will help facilitate meetings and interactions.