



Addendum No. 01 to the Terms of Reference (TOR)

Hiring an Implementing Partner for a Knowledge-to-Action (K2A) Project on “Supporting Resilient Livelihoods in Sapatana Ashrayan 2, Lalmonirhat”

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This Addendum No. 01 is issued in reference to the Terms of Reference (TOR) for Hiring an Implementing Partner for a Knowledge-to-Action (K2A) Project on “Supporting Resilient Livelihoods in Sapatana Ashrayan 2, Lalmonirhat”, originally published on 01 December 2025 by ICLEI South Asia.

This Addendum forms an integral part of the TOR and shall prevail in case of any inconsistency with the original TOR. Except as expressly amended below, all other terms and conditions of the TOR remain unchanged and in full force.

1. Extension of Proposal Submission Deadline

The proposal submission deadline has been extended as follows:

- **Original Deadline:** 20.12.2025
- **Revised Deadline:** 27.12.2025 (one-week extension from 20.12.2025)

All proposals must be submitted by the revised deadline. Proposals received after this date will not be considered.

2. Revision of Maximum Budget Ceiling

The maximum allowable budget for the assignment has been revised as follows:

- **Original Budget Ceiling:** USD 12,000 (Twelve Thousand US Dollars)
- **Revised Budget Ceiling:** USD 18,000 (Eighteen Thousand US Dollars)

The revised budget ceiling includes all applicable taxes, fees, and costs related to the assignment's implementation. All other budget-related requirements outlined in Section 10 of the TOR remain applicable.

3. Revision of Eligible Organisations

The eligibility criteria regarding the type of organisations eligible to apply have been updated as follows:

- **Original Eligibility:** NGOs and CSOs
- **Revised Eligibility:** NGOs, CSOs, and Consulting Firms

Accordingly, references in the TOR (including Annexure I: Bidder Eligibility Criteria) to “NGO/CSO” shall be interpreted to include consulting firms with demonstrated

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organisational capacity for community-level implementation. Independent individual consultants remain ineligible for this assignment.

Consulting firms must meet equivalent technical, financial, and organisational requirements as outlined in the TOR, including team composition, relevant experience, and financial compliance.

4. Validity of Other TOR Provisions

- **Except for the changes explicitly stated in this Addendum:** All other sections, requirements, deliverables, timelines, contractual conditions, and evaluation criteria of the original TOR remain unchanged and fully valid.

Applicants are advised to read this Addendum in conjunction with the original TOR while preparing and submitting proposals.

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